

Countywide Community Revitalization Team

Meeting of August 5, 2002

10:05 a.m. – 11:05 a.m.

PZ&B – 2nd Floor Conference Room

Minutes

Present at the Meeting:

Joanna Aiken, Solid Waste Authority
Lupe Avila, Kenwood Estates Resident
Peter Banting, P.B.C. PREM
Norman & Florence Castle, Lakewood Community
Kim Ciklin, Administrative Assistant to Commissioner Roberts
Bill DiPaolo, P.B.C. Planning Division
Bob Dovey, Administrative Assistant to Commissioner Newell
Deputy Leslie Faerber, P.B.C. Sheriff's Office
Duane Gainer, P.B.C. Planning Division
Captain Michael Gauger, P.B.C. Sheriff's Office
Anna Gaunt, Administrative Assistant to Commissioner McCarty
Joyce Harrell, Secretary, P.B.C. Planning Division
Jessica Herbert, Kenwood Estates Resident
Deputy Jimmy Hightower, P.B.C. Sheriff's Office
David Hoyt, Lake Worth West Resident Planning Group
Mathieu Jean-Baptist, H.E.C.A.
Ken Jacobson, P.B.C. Code Enforcement
Linda Jeter, P.B.C. Planning Division
Kathy King, Lake Worth West Resident Planning Group
Sgt. C. Kolnik, P.B.C. Sheriff's Office
Tom Lefevre, P.B.C. Health Department
Beth McCall, P.B.C. Zoning Division
Chrystal Mathews, P.B.C. Planning Division
Lt. Ron Mattino, P.B.C. Sheriff's Office
Ruth Moguillansky, P.B.C. Planning Division
Pam Moss, Lake Worth West Resident
Pam Nolan, P.B.C. Economic Development Office
Kathleen Owens, P. B.C. Fire Rescue
Amy Petrick, Assistant County Attorney
Mike Savidge, L.W. Road Merchant's Association
Carlos Serrano (Representative for Elena Escovar)
Jennifer Spagnoli, (Repr.resentative for Stephen McGrew, P.B.C. Water Utilities
Sgt. J. Swank, P.B.C. Sheriff's Office
Chauncy Taylor, P.B.C. Facilities Development & Operations Department
Rachel Waterman, P.B.C. Planning Division
Allen Webb, P.B.C. Engineering

CCRT Members Absent:

Penny Anderson, Countywide, GIS
Dan Dumas, San Castle Community Leadership, Inc.
David Elam, P.B.C. Parks & Recreation
Elena Escovar, P.B.C. Housing & Community Development
Gerry Gawaldo, P.B.C. Palm Tran
Stephen McGrew, P.B.C. Water Utilities
David Rafaidus, P.B.C. Community Services
Gail Vorpapel, P.B.C. Code Enforcement
Mike Whitten, P.B.C. Building Division

I. WELCOME AND INTRODUCTION: Linda Jeter greeted and welcomed everyone for attending the meeting. Ms. Jeter asked the group to introduce themselves and the group proceeded to state their name and organization.

II. REPORTS:

A. Community Organizing Activities/CCRT Resident Representatives Comments:
Rachel Waterman was absent.

Dan Dumas, San Castle Community Leader, reported on the following:

- Eight (8) houses were painted by “Washington Mutual Bank”.
- He appreciates and thanked the COP for patrolling the area. He also commended Deputy Faerber on the drug related arrest.

Kathy King, Lake Worth West Community Leader, reported on the following:

- Brought copies of the newsletter for distribution.
- Workday scheduled for July 6th is cancelled and rescheduled for July 13th to paint one (1) house; to prepare another house for painting; and to do more work on the nursery. Ms. King stated that she spoke with a nursery and they are interested in donating plants.
- Going to Las Vegas on July 14th.

Ms. Jeter asked if any other community leaders would like to make a report:

Jessica Herbert, Kenwood Estates, reported on the following:

- Park on Clinton Boulevard – is coming along very well.
- Events – Penny display, candy sale, and field trips for the kids with the assistance of Deputy Angelo.

Chrystal Mathews reported on the following:

- REAP Program (Resident Education to Action Program) - is a leadership academy for community residents in Palm Beach County. The program is still in the process of developing the curriculum with the assistance of Penny Anderson and Kathy Owens. The program is an eight (8) week course; and tentatively a date has been scheduled for September 18, 2002 – November 5, 2002. Ms. Mathews reviewed the program's courses with the group.

Necessary Action: None

B. Zoning Report:

Beth McCall reported on the following projects:

- Gramercy Park Basketball Court – has overcome major zoning obstacles.
- JFK Turner School – scheduled for July 24th BCC agenda.

Necessary Action: None

C. Status Report on Park Improvements:

David Elam reported on the following projects:

Lakewood Park Project – Reviewed minor adjustments to the revised plan. He added an entry point on Beverly Street, so that the kids would not have to walk around to Lakewood. He also stated that the playground area would include a shaded structure; a volleyball court, a basketball court, paved area for walking, bicycling, and a picnic area. The color of the benches and the trash containers will be blue.

Ruth Moguillansky mentioned \$2,000.00 to be provided for the installation of the drinking fountain. Mr. Elam stated the amount needed has increased because initially he did not get the price for the meter and the connection fee. The cost is approximately \$3,000.00 to \$3,500.00. Discussion ensued regarding the final cost of the project and the funds allocated for the project.

Someone inquired about placing a traffic light on the corner of Kirk Road. It was stated that the kids use that intersection frequently. Mr. Elam responded that he does not get involved with the placement of traffic lights and suggested that they contact the Traffic Department. Discussion ensued regarding the importance of having a traffic light on the corner.

Kenwood Project – Construction was to begin today; but because of the weather, it may be delayed. The project will take approximately one (1) month to complete.

Peter Banting reported on the following:

- Church Site - closed the project on June 6th. An agent will take it through the rezoning process and to DRC for developmental purposes. The rezoning process is approximately 5 ½ months; and then an additional 5 ½ month re-platting process.
- Peak & Highview Project – Will be closing on the project July 24th. The project may need rezoning. Discussion ensued regarding rezoning the project.

Ruth Moguillansky questioned whether the project required rezoning. Ms. Moguillansky inquired if Mr. Banting needed a letter or any other assistance from the CCRT to move forward on this project. David Elam suggested that any time you order a boundary survey to go ahead and order the topographical map and if you need his assistance to contact him. Ms. Moguillansky asked Mr. Elam to discuss with Peter Banting that the CCRT is requesting Parks & Recreation's assistance to move forward with the design of the park for San Castle. Mr. Elam responded that he would need to receive all the information in reference to the project. Ms. Moguillansky asked Peter Banting to e-mail her confirming the documents that were forwarded to Parks & Recreation Department. She is also requesting Mr. Elam e-mail her indicating the next steps involved and when the project design will be completed and implemented.

Necessary Action: David Elam is to contact Peter Banting to discuss the Peak & Highview Project. Regarding the Peak & Highview Project Mr. Banting is requested to e-mail Ms. Moguillansky regarding the documents forwarded to Parks & Recreation; Mr. Elam is requested to e-mail Ms. Moguillansky of the next steps involved, design completion, and implementation date.

D. Status Report on Infrastructure Improvements: Allen Webb was absent.

Stephen McGrew reported on the following projects:

- Water Distribution and Utility Continuing Construction Contract – preparing front end documents for the bid. The contract will be submitted to the County Attorney's Office soon for Jim Mize to review. Bid advertisement scheduled for August 3rd; and award on October 22nd.
- Edward Road Water Main Assessment (Summit & Kirk #18) District 2 – is being bid with County Engineering. County Engineering is close to being ready. Water main plans need to be revised. Working on the Consultant Services authorization.
- Morrison Area Water Main Assessment (Congress & Summit #19) District 3 – received majority petitions; and several property-owners on Ranch House Road have changed their votes. Unfortunately, Ranch House Road & Ranch House Lane will have to be eliminated from this project. Looking to receive CCRT funds for the year 2003 (not currently under CCRT funding).

- Lake Worth Corridor Public Water Main Assessment (Lake Worth Corridor) District 3 – the survey base maps are complete. He will be meeting with the consultants on tomorrow, July 2, 2002. Public Hearing scheduled for October '02.
- Forrest Road, Bonnie Lane, Carolyn Lane, & Dorothy Water Main Assessments (Royal Palm Estates) – the plans are sixty (60%) complete. The consultants will be reviewing the plans on tomorrow, July 2, 2002. Scheduled for Public Hearing in October.
- Tropical Avenue Water Main Assessment (Royal Palm Estates) District 6 – Bidding this project with the State Road 80 Project. The plans are 100% complete. Have not reached a majority on the assessments.
- Country Club Acres Water Main Assessment (not a CCRT area) – had a meeting with the residents on last week. The Consultant Services authorization was approved by the BCC on June 18th. Estimating Public Hearing in March 2003.
- Community Development Block Grant Projects:
 1. Schall Circle Water Main – Plans are complete and were submitted to permitting. Have received responses and will address them hopefully this week.
 2. Stacy Street Water Main – bids are to be received on July 2, 2002.
 3. Holt Estates Water Main (not a CCRT area) – can not proceed until funds are received from HCD in October.
 4. Vilma Lane (Lytle, Myrtle & Vilma area) District 2 – Survey base maps are complete. Scheduled to request approval of contract from BCC on July 23rd; at which time construction will begin.

Ruth Mogueillansky asked if there was any surplus money left over from any of the projects. Stephen McGrew responded he would not know until he actually receives the bids.

Ruth Mogueillansky inquired about the status of the water improvements project in San Castle. Someone responded that he could get a permit. Ms. Mogueillansky asked if someone could check into the status of the San Castle Water Improvement Project. She will contact Allen Webb regarding the project. Ms. Mogueillansky asked Bill DiPaolo if he had anything to add. Bill DiPaolo responded no.

Necessary Action: None

E. Community Policing Status Report:

Captain Michael Gauger reported on:

- Code Enforcement Clean-ups (District 1) - North side of Forest Hill Boulevard and Forest Hill Village area (El Cid Roman Heights) is in need of some attention.

Deputy Ron Mattino reported on:

- This is the 5th week of the ten (10) week Summer Camp activity. The Summer Camp has been very successful.
- Preparing for National Night Out event – scheduled for August 5th–10th for the unincorporated areas. He will e-mail the CCRT members of the locations.
- The Sheriff's Office has given six (6) new community policing positions. They are staffed at all CCRT sites except for Schall Circle. The Deputy is still on military leave in Afganistan.
- The Deputies will be participating more in the CCRT Monthly Meetings.
- The fifteen (15) month policing athletic league is finally moving forward.

Ruth Moguillansky stated it was her understanding that Audrey Wolf would follow up on 328 Urqhart Street property and she requested Peter Banting to find out the most current information regarding the property. Ron Mattino mentioned that he met with Audrey Wolf this morning, and her position was that the County probably would not be interested in acquiring the property because of County Code, ADA and other requirements physically responsible. Discussion ensued regarding acquiring the property and who would be responsible for the property. Mr. Mattino stated the Sheriff's Office can not own property. Ms. Moguillansky made a comment that maybe Amy Petrick could draft an agreement between Sheriff's Office and Lake Worth; where the ongoing maintenance would be the Sheriff's responsibility. Ms. Moguillansky asked Amy Petrick if this could be possible. Ms. Petrick responded that she could work with the Sheriff's Attorney on an agreement. Ms. Moguillansky stated she would contact Commissioner Newell's office to schedule an appointment.

Deputy Leslie Faerber reported on:

- San Castle – visited area with Aaolo Walden, last week, regarding code enforcement issues. The area is in need of more attention from Code Enforcement.
- National Night Out Against Crime – scheduled for August 7th.
- She recently applied for a grant from Walmart for environmental purposes. She received a \$500.00 grant.

- Planning to have monthly meetings with Deputies of West Palm Beach, Lantana and Boynton Beach Police Department to try and work together with sharing information on activity in San Castle.

Captain Michael Gauger mentioned that he attended on Saturday, June 29th, a grand opening of the Westgate gymnasium. He stated it is a beautiful facility the County provided for the community. He commended Commissioner Roberts, Audrey Wolf and her team, and everybody involved.

Necessary Action: Amy Petrick and Sheriff's Office Attorney will draft an agreement regarding ownership of 328 Urqhart Street. Ms. Moguillansky will contact Commissioner Newell's office to schedule an appointment.

- F. Code Enforcement/Solid Waste Authority Status Report:** Gail Vorpapel was absent.

Joanna Aiken reported on the following:

- Blighted Property Demolition Debris Disposal Grant Program – The Solid Waste Authority will waive the disposal fee; which could be as much \$5,000.00. There is still \$100,000 remaining and the deadline to apply is August 2nd.

David Elam inquired if the Government agencies would qualify to participate in the program. Ms. Aiken responded yes. She also stated that so far, only municipalities have applied. She encouraged residents in unincorporated areas of the County and County Department's to apply. Mr. Elam requested that Ms. Aiken send him an application.

- Paint Your Heart Out – coming up in October.

Ruth Moguillansky asked Ms. Aiken if she had received an application from the gentleman that had contacted her in reference to the Paint Your Heart Out Program. Ms. Aiken responded she did not know and she would check.

Ken Jackson, representative in Gail Vorpapel's absence, reported on the following:

- Kenwood Estates – held a block party. He assisted along with Deputy Angelo.

Necessary Action: David Elam requested an application for the Blighted Property Grant Program from Joanna Aiken. Ms. Aiken will check to see if she received an application from the gentleman that Ms. Moguillansky referred to her.

G. Neighborhood Partnership Grant Program Update:

Chrystal Mathews' comments:

- Acknowledged community residents that attended the meeting: Lake Worth West and Gramercy Park.
- Completed four (4) workshops, held last week, regarding the NPG Program.
- Distributed copies and reviewed activities scheduled for the next cycle.

July 10th – follow-up workshop; PZ&B, 4th floor; 6:00pm-8:00pm

July 12th – Letter of Intent deadline

August 5th – Application deadline

Joanna Aiken mentioned an article was in the newspaper that the Town of Jupiter had an advertisement for a Grant Program. Ms. Moguillansky responded that the Town of Jupiter advertised a Grant Program at the same time as the CCRT advertisement regarding the NPG Grant Program.

- Requesting the CCRT group distribute copies for the participants.

Necessary Action: None

H. Other Items:

Linda Jeter asked if anyone had comments:

Reverend Padgett stated that sometime this week the contractors would be leveling the land for the basketball court.

Kathy King inquired if the CCRT received her letter requesting an extension. Ms. Moguillansky stated yes.

Ron Mattino inquired about the funds from projects that did not move forward or were incomplete. Ms. Moguillansky stated that several attempts will be made to assist recipients and if there is not a response, she will send a letter stating that they have ten (10) days to respond advising the status of their project. Ms. Moguillansky further stated the projects of concern are 1) Watergate; and 2) Westgate – doing well but have an issue regarding the location of the signs. If the recipients do not respond within the ten (10) days, she will consider that they are not moving forward and the money will be allocated for other projects.

Mr. Mattino also inquired if the recipients whose project did not move forward, will be eligible to reapply. Ms. Moguillansky responded that because they did not meet the requirements of the contract, they would be placed on a waiting list.

Ms. Moguillansky informed the group that the CCRT is forming a Review Committee for the NPG Program. She will be drafting a letter requesting the group's participation. Linda Jeter will be scheduling a meeting with the NPG Review Committee to go over the procedures, etc. For now, the Review Committee consists of Beth McCall, Zoning; Kathy Owens, Fire Rescue; Penny Anderson, Countywide GIS; David Elam, Parks & Recreation; Michael Whitten, Building; Gail Vorpagel, Code Enforcement; Joanna Aiken, Solid Waste Authority; Ron Mattino, Sheriff's Office; and Carlos Serrano, HCD. On August 28th, the Review Committee is scheduled to meet and review the recommendations to be made to the BCC.

Jimmy Hightower inquired about the trucks. Ms. Moguillansky responded that she has been asked to inquire why the surplus vehicles from the Sheriff's Department motor pool are not being targeted for the CCRT. Ms. Moguillansky requested a response in writing.

Sam Terrazas, Barry University Family Resource Center (Lake Worth West, San Castle, & Riviera Beach), stated things are going relatively well.

Joanna Aiken mentioned that Rebuilding Together Christmas In April is looking for a target neighborhood. She is looking for neighborhoods that could come up with ten (10) or more applications from a neighborhood that qualifies for the program. Ms. Aiken encouraged the group to call and get applications to pass out in the different communities.

Deputy Angelo thanked Allen Webb for assisting the Sheriff's Office in closing down a portion of Lexington Avenue for the safety of the kids.

David Elam commended Allen Webb for assisting with the installation of the drainage system (adjacent to the Kenwood Project). This project improved the safety of the kids going into the ditch for balls; in addition to the beautification of the neighborhood.

Captain Michael Gauger mentioned that the center in Westgate is considering midnight basketball league. This is a useful tool to get young guys off the street that may not have anything to do. He commended the staff at the Westgate Community Center.

Ruth Moguillansky mentioned that a couple of weeks ago she, Commissioner Masilotti, the group from Royal Palm Estates, and Sheriff's On The Move Program met with some of the Royal Palm Estates residents. The Deputies went door to door to get feedback regarding issues in the community. They received good feedback and it was a very good turnout. Some of the concerns were traffic, juvenile problems, streetlights, and vacant property.

Necessary Action: Ms. Moguillansky requested the Sheriff's Office to send her a letter explaining the status of the Sheriff's Office surplus vehicles.

III. NEW BUSINESS:

1. Ruth Moguillansky stated that the CCRT group would be receiving maps of the County reassessing the CCRT areas. The CCRT will be doing a new analysis of existing CCRT communities. She is requesting the group to identify any other issues for example: infrastructure, code enforcement issues, health hazards, social service needs, and lack of facilities. She will be providing the group with a list of items concerning community development issues. Before the end of the year, the CCRT will go before the BCC with the next areas to be targeted for revitalization. Also, the CCRT will assess if existing CCRT areas are still a priority area.
2. The Department Director has nominated the CCRT for the Golden Palm Award. Staff nominated all the CCRT Members. There are three (3) members that can not receive money award, because they do not work directly under the BCC. If the CCRT wins the Golden Palm, we will all put money together so that no one will be left out.

IV. QUESTIONS/COMMENTS:

- The next CCRT meeting will be held on **August 5, 2002**.
- Linda Jeter will bring refreshments for the next meeting.

V. ADJOURNMENT: The meeting adjourned at 11:05.

Minutes prepared by

Joyce Harrell, CCRT Secretary

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